



Celina Fire Department
Fire Prevention Division
 302 W. Walnut Street #200
 Celina, Texas 75009
 Phone 972-382-2653

Fire Sprinkler Plan Review Requirements and Checklist

CONTRACTOR INFORMATION		PROJECT INFORMATION	
Name:		Name:	
Address:		Address:	Suite #
City, State & Zip:		City, State & Zip:	
SCR #:			

First Submittal (Check One) <input type="checkbox"/>	Re-Submittal (Plans Rejected) <input type="checkbox"/>	Additional Submittal (Devices Added, Removed or Relocated) <input type="checkbox"/>
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Reference Notes:

- Use this checklist when installing a new fire sprinkler system or modifying an existing system.

All plans shall be folded to fit an 8 1/2" X 11" folder. Rolls may be accepted on large projects only.

- The planner shall mark with an "X" beside each line below to indicate the information is included with the submittal or indicate with "N/A" if not applicable.

INCOMPLETE PLAN SUBMITTALS WILL BE RETURNED WITHOUT A REVIEW.

Provide the following on all plan sheets (3 Sets required):

- _____ 1. Company Name, Address, City, State & Zip, Phone Number and State Registration Number
- _____ 2. Planner's Name, License Number, and Original Signature of RME.
- _____ 3. Project Name, Address, City, State & Zip
- _____ 4. Scale (1/8" = 1' Minimum, 1/16" = 1' acceptable for large buildings)
- _____ 5. Occupant/owner information is provided (i.e. names, addresses, and phone numbers)
- _____ 6. All graphical information is provided. (Scale, points of compass, matchlines, etc)
- _____ 7. Building information. (Occupancy classification, construction type, square footage)
- _____ 8. Provide relevant building information. (Wall types, ceiling elevation, concealed spaces, elevation views)
- _____ 9. Hazard classification. (Commodity type, class, storage arrangement, how the density was derived)
- _____ 10. Provide the type of sprinkler system, Design standard, referenced mains, hangers, makes, models, etc.
- _____ 11. Provide water supply information and hydraulic calculations.
- _____ 12. A minimum 10 psi safety factor is required.
- _____ 13. "Cloud", or Indicate, Revisions on Re-submittal or Additional Submittals
- _____ 14. Symbol Legend – quantities of each device.

I hereby certify that this submittal contains the information required by the City of Celina fire codes and standards.

Signature: _____

RME# _____

(Must be signed by the same Person who Signed Plans)

Print Name: _____

Telephone #: _____

Any omission by the Fire Inspector should not be misinterpreted as permission to install a system incorrectly.

Upon Arrival of Fire Inspector for Final Acceptance Test:

- Fire alarm contractor will provide a ladder for the inspector's use.
- The system shall be pumped up to 200 psi for 2 hours, or 50 psi over normal pressure on existing systems.
- A hydrostatic test will not be required when adding or relocating 20 heads or less.
- Provide a copy of State sprinkler forms for the fire inspectors file.

Fees:

Number of sprinklers installed:

1 to 20 (No plan submittal required)	Letter with scope of work is required
21 to 150 (Plan submittal required)	\$150
Over 150 (Plan submittal required)	\$300
Additional floors (over one)	\$50 each – does not pertain to single family residence
Foam used in systems	\$50
Fire pump(s) installed	\$300 each
Single family residence 3000 square feet and below	\$75

Fee includes a permit, an inspection and one submittal review. If a red tag is issued to the contractor, there will be
a
Re-inspection fee of \$250.

Any questions should be directed to Chief Mark Metdker at 972.382.2653, or email at mmetdker@celina-tx.gov