



**Celina Fire Department**  
**Fire Prevention Division**  
302 W. Walnut Street #200  
Celina, Texas 75009  
Phone 972-382-2653

## **Access Control/Gates**

These guidelines are to be followed when a building, facility, residential subdivision, or multi-family dwelling units, within the City of Celina is provided with an approved entry and exit access control and/or security gate for vehicular traffic.

All access control criteria for the purposes of this guideline and any other guidelines or requirements of the Fire Department shall conform to the 2006 International Fire Code, as adopted and amended by the City of Celina.

This guide does not replace, nor supersede any adopted codes and/or ordinances adopted by the City of Celina or determinations and positions of the Fire Chief or Fire Marshal.

### **Access Control/Security Gates Requirements**

- All gates must comply with Section 503 of the 2006 IFC
- Any gate, when fully opened, must provide an opening of at least 20' in width.
- In the event of power failure, the gate shall automatically transfer to a fail-safe mode allowing the gate to be pushed open without the use of special knowledge or equipment.
- Electrically controlled access gates must be equipped with a **Knox key switch #3502**.
- All gates are to be approved by the Fire department.

**To expedite the plan review and inspection processes, please refer to the information listed below.**

### **Submittal Requirements.**

- Provide a written description of the operation of the access control/security gates in normal, emergency, and manual modes;
- Site plan drawings of the installation location and layout, including primary and emergency power hookups;
- Equipment location drawings of the actual configuration of the access gate(s);
- A full equipment listing;
- Manufacturer documentation for all parts and materials used in the project.
- Plan drawings shall be generated by the installing company, and shall not be copied.

## **General Requirements**

- Plans approved by the Fire Prevention Division give authorization for construction and/or operation. Final approvals are subject to field verification. Any approval issued by the Fire Prevention Division does not release the contractor or property owner from the responsibility of full compliance with all applicable codes and ordinances relating to the construction project;
- Installation, fabrication or otherwise construction of the system is prohibited without approved plans and permit;
- All installations and/or operations must concur with the approved plans. Any deviation from the approved plans requires a re-submittal to the Fire Prevention Division;
- All fire department inspection forms and permits shall be kept in a permit packet on the job site until final inspection.

## **Inspection Requirements**

- Fire Lane must be unobstructed
- Fail-safe/manual mode verified by inspector
- Knox Key Switch Operation verified by inspector
- Emergency Ingress System tested
- Access Control Gate Final
- Access control systems that include magnetic locks must conform to 2008 IFC Section 1008.1.3.4
- \$150 permit fee per system. Re-inspection fee due to test failure or red tag is \$250.

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